

# Project Manager

**Company:** WavEC Offshore Renewables

**Location:** Lisbon, Portugal (Hybrid work regime)

**Academic Background:** Preferably in Management

**Minimum Experience:** 5 years

**Start date:** When possible

**Employment Type:** Full time

**Deadline for applications:** 15/03/2024

## **About WavEC Offshore Renewables:**

WavEC Offshore Renewables is a private non-profit organization, with a strong R&D background, dedicated to unlocking energy transition through the development of engineering solutions and consultancy services to the marine renewable energy sector. WavEC, established in 2003, has become a global leader in the topic, offering support through every phase of project development - from conceptual design and model testing to licensing, market introduction, deployment and operation. Our work underscores a commitment to advancing marine energy technologies and their application, driving technological innovation and sustainable development. You can find more information about us on our [website](#), [Linkedin](#), [Facebook](#), and [Youtube](#) channels.

## **Job Description:**

WavEC is looking for an experienced and dynamic Project Manager to join our team. The role is based on the ability to develop a comprehensive and integrated vision of all R&D projects managed by WavEC, working closely with the administrative and financial area in the preparation of financial reports and with technical teams in supporting the execution of projects and efficient allocation of resources.

## **Experience and Professional Skills:**

1. Experience with specific European Union funding programs for research and innovation, namely Horizon Europe, or other relevant ones.
2. Competency in managing European funds, including monitoring resources allocated to the project, preparing and submitting financial reports, and drafting proposals.

3. Proven ability in monitoring the execution of research projects (project references should be included).
4. Ability to identify, analyze, and mitigate risks associated with projects; develop and implement strategies to achieve project objectives.
5. Proficiency in the ERP Primavera management system and experience in using project management software (e.g., Wrike).
6. Languages: Portuguese as a native language and a very good level of spoken and written English.

#### **Interpersonal Skills:**

- Effective communication: Ability to communicate clearly, both verbally and in writing, including preparing reports and presentations.
- Teamwork: Aptitude for working with partners from different cultures and countries.
- Conflict resolution: Ability to resolve conflicts and negotiation skills.
- Adaptability: Flexibility to adapt to projects with various scopes and frameworks (technical, economic, and socio-environmental).
- Professional updating: Willingness to stay updated with the latest regulations and best practices in managing European and national public projects.

**How to Apply:** Candidates should submit their applications by email to [rh@wavec.org](mailto:rh@wavec.org), including their **CV** and a **short introduction letter** as attachments. Emails should be addressed to **Ana Brito e Melo** and include **“Project Manager” in the subject line**. Please note that LinkedIn applications will not be carefully monitored and may be lost.

**WavEC offers a stimulating work environment, where professional development and innovation are valued. If you have the experience and skills we are looking for, come join our team and contribute to the success of our R&D projects.**